

 AMERICAN INTERNATIONAL UNIVERSITY الجامعة الأمريكية الدولية	Policy Main Title	Grades and Academic Standing Policy	Effective Date	14/06/2026
	Category	Registration	Last Review date	
	Policy Number	REG-014	Next Review date	14/06/2029
	Responsible Entity	Executive Director of Registration	Approved By	President

Overview

This policy establishes AIU's grading system, GPA calculation methodology, and academic standing framework, ensuring integrity, fairness, and consistency in the evaluation of student performance, consistent with academic integrity and consistent application of policy, and with Kuwait Ministry of Higher Education and PUC requirements.

Scope

This policy applies to all undergraduate academic programs offered by AIU. Provisions for graduate grading and standing are reserved, pending PUC authorization of AIU's proposed graduate programs (see Appendix B).

Purpose

The purposes of this policy are:

- Establish AIU's grading system and GPA/CGPA calculation methodology
- Define the academic standings applicable to undergraduate students and the actions that follow from each
- Demonstrate compliance with accreditation requirements

Definitions and Abbreviations

Academic Dismissal: An academic standing indicating that a student's cumulative performance is unsatisfactory, resulting in involuntary termination of enrollment. The specific CGPA threshold and probation-duration trigger for dismissal are addressed in Article 6 of this policy.

Academic Probation: A status assigned to a student whose CGPA falls below AIU's good-standing threshold, requiring the student to meet specific conditions to continue their studies.

Academic Standing: A student's academic progress classification: Good Standing, Academic Probation, or Academic Dismissal.

CGPA/SGPA: Cumulative and Semester Grade Point Average, calculated by dividing total grade points earned by total credit hours attempted, cumulatively or for a single semester respectively.

Good Academic Standing: A CGPA of 2.00 or higher for undergraduate students

Policy

Article 1: Grading System

AIU uses a four-point undergraduate grading system as follows:

Letter Grade	Grade Points	Percentage Range
A	4.0	93–100
A-	3.7	90–92
B+	3.5	87-89
B	3.0	83-86
B-	2.7	80–82
C+	2.5	77–79

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C	2.0	73–76
C-	1.7	70–72
D+	1.3	67–69
D	1.0	63–66
D-	0.7	60–62
F	0	Below 60 (Failing)
WF — Withdrawal with Fail	0	WF
FA — Fail for Absence	0	Exceeding 20% absences
W – Withdrawn	–	Dropped before withdrawal deadline; no GPA impact

The minimum passing grade for an undergraduate degree is D. Other transcript notations include: P (Pass) and NP (No Pass), for Pass/Fail courses; U (Continue), for a course extending beyond the semester, not counted in GPA or CGPA; I (Incomplete), governed by REG-015; W (Withdrawn), assigned for a withdrawal after the Add/Drop deadline and before the final withdrawal deadline under REG-007; TR (Transfer Credit), assigned under REG-010; and E (Excluded), assigned to a superseded grade under REG-013.

Article 2: GPA and CGPA Calculation

The Semester GPA (SGPA) is the average of the points obtained in all courses studied in that semester, regardless of pass or fail. The Cumulative GPA (CGPA) is the aggregate of points obtained in every course studied to date, regardless of pass or fail, rounded to two decimal places. A course outside a student's Study Plan, or additional to it, is not counted toward graduation but its grade and credits are counted in the CGPA.

Article 3: Academic Standing Bands

CGPA	Standing
3.60 to 4.00	Excellent
3.00 to below 3.60	Very Good
2.50 to below 3.00	Good
2.00 to below 2.50	Satisfactory
Below 2.00	Academic Probation

A student with a CGPA of 2.00 or higher is in Good Academic Standing. A student whose CGPA falls below 2.00 is placed on Academic Probation, is assigned a registration PIN under REG-006, and is subject to the registration-load limits in REG-009 pending improvement.

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Article 4: Graduation Honors

An undergraduate student graduating with a CGPA of 3.80 to 4.00 receives Highest Honors; a student graduating with a CGPA of 3.60 to 3.79 receives Honors, recorded on the academic record consistent with REG-002.

Article 5: Grade Appeals

A student who disputes a final course grade may pursue a Grade Appeal under STU-002 Article 4, or, where the ground is limited to an arithmetic or transcription error in the final examination component specifically, the faster administrative process at REG-016. REG-016 does not substitute for STU-002 where the ground concerns disclosed grading criteria, bias, or a procedural irregularity.

Article 6: Probation Duration and Academic Dismissal (Reserved)

Academic probation and dismissal are governed by REG-017 Probation and Dismissal Policy. The Registration Office applies academic standing in accordance with this policy and refers probation and dismissal cases for action in accordance with REG-017.

Procedures

1. At the end of each term, the Registration Office calculates SGPA and CGPA for every student, and assigns the corresponding academic standing.
2. The Registration Office notifies students of their academic standing by email; a student placed on probation is advised to contact their Academic Advisor.
3. A student with an incomplete or pending grade has their CGPA recalculated once the outstanding grade is entered, under REG-015.
4. Probation and dismissal cases are processed in accordance with REG-017.

Exceptions

Exceptions to this policy are approved by the VPAA. An exception of substantial impact, such as a change to a standing threshold or an honors band affecting a cohort, requires escalation to the VPSA and approval by the President.

Related Policies

- REG-002 Awards and Graduation Policy
- REG-006 Enrolment Eligibility and Registration Holds Policy
- REG-009 Registration Load Policy
- REG-013 Repeating Courses Policy
- REG-015 Incomplete Grades Policy
- REG-016 Final Exam Review and Grade Change Policy
- REG-017 Probation and Dismissal Policy
- STU-002 Student Grievance and Academic Appeals Policy

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Appendix A: Grade Point Equivalency for External Use

A graduate may request an official letter from the Registration Office stating grade-scale equivalencies for use with employers, other institutions, or credential-equivalency authorities. Such letters state AIU's four-point scale as set out in Article 1 and do not create any additional grading standard.

Appendix B: Graduate Grading and Standing (Reserved)

Grading scale, GPA calculation, and academic standing standards for AIU's proposed graduate programs are reserved pending PUC authorization. No graduate grading or standing standard is currently in effect at AIU.

President Signature	Signature: _____ Date: _____
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