

 AMERICAN INTERNATIONAL UNIVERSITY الجامعة الأمريكية الدولية	Policy Main Title	Academic Qualifications for Undergraduate Admission	Effective Date	14/06/2026
	Category	Enrollment Management	Last Review date	
	Policy Number	EMA-004	Next Review date	14/06/2029
	Responsible Entity	Executive Director of Enrollment and Admission	Approved By	President

Overview

Admission to a university degree program should be a considered judgment about an applicant's readiness for university-level study, not a formality. This policy establishes the academic qualifications and minimum educational requirements for admission to AIU's undergraduate degree programs, ensuring applicants possess the preparation necessary for successful university study, consistent with accurate and complete information about admission requirements and consistent application of those requirements, and with the requirements of the Private Universities Council (PUC) and applicable Kuwait regulation.

Scope

This policy applies to all applicants seeking admission to undergraduate degree programs at AIU, including First-Time Freshman, Transfer, Conditional Admission, International, Scholarship, and Sponsored applicants.

Purpose

- Establish AIU's minimum academic qualifications for undergraduate admission
- Recognize secondary school qualifications equitably across the curricula AIU's applicant pool actually presents
- Ensure verification of academic credentials before final admission
- Demonstrate compliance with Accrediting agency requirements

Policy

Article 1: General Academic Requirements

Applicants must hold a recognized secondary school certificate or its equivalent, from a school recognized by the appropriate educational authority; meet the minimum high school percentage or GPA required for their intended program under Article 3; satisfy the required high school track and subject prerequisites where applicable; meet the University's English and Mathematics placement or exemption requirements under EMA-005; and submit all required academic documentation for verification. Meeting these minimum qualifications does not guarantee admission, which remains subject to program capacity and University regulation.

Article 2: Recognition of Secondary School Qualifications

AIU accepts applicants holding secondary school qualifications recognized by PUC and the Ministry of Higher Education in the State of Kuwait, including but not limited to the Kuwaiti, American, British (IGCSE/A Levels), International Baccalaureate, Canadian, Indian (CBSE/ISC), and Pakistani curricula, and any other international curriculum approved by PUC. Applicants presenting qualifications obtained outside Kuwait must obtain any equivalency, authentication, or official recognition required by PUC, the Ministry of Education, or another competent authority before final admission is granted.

Article 3: Minimum Academic Requirements

For self-pay applicants, the minimum high school percentage required for admission is 75% for Engineering programs and 70% for all other undergraduate programs. Applicants who do not meet these

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minimums may be considered for Conditional Admission into designated programs in accordance with EMA-006.

Applicants seeking admission through the PUC Scholarship Program must satisfy the minimum academic requirements PUC establishes annually for that program. AIU applies PUC's current published minimum percentages at all times; **Appendix A** to this policy records the percentages most recently published by PUC and is updated administratively by the Admissions Office whenever PUC publishes a revision, without requiring amendment of this policy.

Article 4: High School Track and Subject Prerequisites

Applicants seeking admission to Engineering, Computing, Biotechnology, Mathematics, and other STEM-related programs must have completed the Science track, or its approved equivalent, including the required mathematics and science subjects. Certain programs may additionally require successful completion of specific high school subjects, including Mathematics, Biology, Chemistry, or Physics; program-specific subject requirements are published annually by the Admissions Office. Applicants who do not satisfy the required academic background may be deemed ineligible for admission to the specific program concerned, without prejudice to eligibility for other programs.

Article 5: English and Mathematics Proficiency

Applicants demonstrate English language proficiency through the AIU English Placement Test, IELTS, TOEFL, SAT, ACT, or another approved equivalent, and Mathematics proficiency through the AIU Mathematics Placement Test or an approved standardized examination, in accordance with EMA-005. Minimum scores are determined by the University and published annually by the Admissions Office.

Article 6: Verification and Ineligible Qualifications

All academic credentials submitted to the University are subject to verification; the University may request original certificates, official transcripts, equivalency certificates, authentication by the issuing authority, or additional supporting documentation, and admission may be withheld until verification is complete. The University reserves the right to reject qualifications issued by unrecognized institutions, qualifications that do not comply with PUC regulation, qualifications that fail verification, or qualifications that do not meet AIU admission standards.

Article 7: Exceptions

Requests for exceptions to published academic requirements are considered only in exceptional circumstances and require written approval from the Executive Director of Enrollment Admissions and, where required, the President.

Responsibilities

The Admissions Office evaluates academic qualifications, verifies documentation, applies published standards consistently, communicates requirements to applicants, and ensures compliance with AIU and PUC regulation. Applicants are responsible for submitting complete and accurate academic records, providing official documentation when requested, meeting all published requirements, and ensuring that submitted qualifications are authentic.

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Appeals

An applicant who disputes a determination made under this policy may appeal under EMA-007, Article 8.

Related Policies

- EMA-003 Admission Criteria and Procedures
- EMA-005 Placement Testing and Testing Exemptions Policy
- EMA-006 Conditional Admission Policy
- EMA-008 Transfer Student Admission Policy

President Signature	Signature: _____	Date: _____
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Appendix A: PUC Government Scholarship Minimum Academic Percentages (Most Recently Published)

The following minimum high school percentages were published by PUC for the 2026 admission cycle. This appendix is updated by the Admissions Office whenever PUC publishes a revision and does not require amendment of the policy itself.

Academic Program	Minimum Percentage
Engineering	90%
Computer Science	75%
Biotechnology	78%
Design (Science Track)	78%
Design (Arts Track)	80%
Business (Science Track, except Accounting)	78%
Business (Science Track) — Accounting	80%
Business (Arts Track)	80%
Education	85%

President Signature	Signature: _____ Date: _____
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